YELLOW MEDICINE
SOIL & WATER CONSERVATION DISTRICT

P.O. Box 545 ◆ 1000 10th Ave. Suite 3 ◆ Clarkfield, Minnesota 56223
(320) 669-4442, ext. 3
www.yellowmedicineswcd.org

MINUTES OF THE YELLOW MEDICINE SOIL AND WATER CONSERVATION DISTRICT

Held via zoom app and call in option pursuant to social distancing recommendations per Gov. Walz emergency declaration
June 25, 2020

I. Meeting called to order by Chair, Delon Clarksean at 9:15 a.m.
Those participating:

Chair – Delon Clarksean
Vice-Chair – Tom Remmele
Secretary – Jerry Nelson
Treasurer - Darwyn Bach
Supervisor – Elmo Volstad
Director - Tyler Knutson
Office Administrator -Anita Borg
Technical Advisor – Kurt Johnson
Conservation Tech Apprentice – Kyle Richter

II. Meeting started with Pledge of Allegiance and reading of the SWCD Mission Statement.

III. Motion by Darwyn Bach, second by Jerry Nelson, to approve agenda. Request for approval taken by roll call. Ayes: Clarksean, Remmele, Bach, Nelson, Volstad. No: none.

IV. Motion by Elmo Volstad, second by Jerry Nelson, to approve minutes of last meeting. Ayes: Clarksean, Remmele, Bach, Nelson, Volstad. No: none.

V. Motion by Jerry Nelson, second by Darwyn Bach, to approve Treasurer's report and payments for month of June. Ayes: Clarksean, Remmele, Bach, Nelson, Volstad. No: none.

VI. Contracts, amendments and payments for consideration and approval:
   a. Motion by Jerry Nelson, second by Tom Remmele, to approve contract 2018-05 Chad Johnson WASCOB MN Falls 35 $4798.50. Ayes: Clarksean, Remmele, Bach, Nelson, Volstad. No: none.
   b. There were no amendments for Bard approval.
   c. There were no payments for Board approval.

VII. Reports
   a. Staff Reports
      i. Brayden Anderson, Conservation Technician was not in attendance. Director, Knutson provided the Board with updates on the CRP and CREP programs on his behalf.
      ii. Brooke Buysse, Water Resources Technician resigned her position as of June 23.
      iii. Office Administrator, Anita Borg gave updates on the status of District's Financial Report and updated Retention Schedule.
      iv. Technical Advisor, Kurt Johnson, provided updates on the Tree Program and WCA.
      v. Director, Tyler Knutson, provided the Board with info on the County status for hiring and budgeting and the slow and on-going process of eventually opening the Ag Services Center to the public.
   b. No Partner Reports were provided.
   c. There were no supervisor updates.

VIII. Old Business
   a. Director, Knutson shared a Centrol Letter of Support he had produced.
   b. Director, Knutson also reviewed his HEI Letter of Support.
   c. Director, Knutson shared updates to the 2020 Workplan.

IX. New Business
   a. Motion by Darwyn Bach, seconded by Elmo Volstad, to approve Minnesota Government Data Practices Act Resolution Res. 2020-05-1.3. Ayes: Clarksean, Remmele, Bach, Nelson, Volstad. No: none.
   b. Staff and Board discussed possible options that could be offered to District operations by a drone.
   c. Staff and Board discussed staffing options with the vacancy of the Water Resource Technician position.

X. Next Meeting set for July 23, 2020 at 9 a.m.

XI. Meeting adjourned by call of Chair at 10:35 a.m.

APPROVED: _____ DATE: 7-23-2020

Yellow Medicine County SWCD Monthly Treasurers Report

MAY 29 - JUNE 25 2020

Use of Cash	Beginning Balance	Receipts	Disbursements	Ending Balance
Tree Checking	$17,220.25	$17,525.88	$8,362.87	$26,383.26
District Checking	$290,890.49	$18.43	$32,634.20	$258,274.72
Savings Accounts	$87,241.84			$87,241.84
Investments/Certificates of Deposit	$225,790.74	$440.91		$226,231.65
TOTALS	**$621,143.32**	**$17,985.22**	**$40,997.07**	**$598,131.47**

RECEIPTS

interest $18.43

RECEIPTS

Charges for services: trees 5,873.50
3,483.86
8,168.52

ACCOUNTS PAYABLE

CK #	PAYABLE TO	FOR	AMOUNT
	Tree Checking		
4732	Wolcyn Tree Farm	trees	$8,362.87
	District Checking		
12342	J&S	gasoline	$4.18
12343	AT&T	hotspot charges	$69.46
12344	Citizens Alliance Bank	Facebook ad	$107.62
12345	VOID	misprint	$0.00
DD, EFTPS		payroll & liablilities 6/5/2020	$13,723.29
12346	AT&T	hotspot charges - balance on CO bill	$7.00
DD, EFTPS, CK #12347		payroll & liablilities 6/5/2020	$14,217.23
12348	YM County	health, dental, life	$2,908.68
12349	VOID	misprint	$0.00
12350	Xcel Energy	electricity for shed	$48.17
12351	Consumers Coop	gasoline	$192.14
12352	Canby News	AIS ad	$150.00
12353	City of Clarkfield	water bill for storage facility	$21.75
12354	Advocate-Tribune	monthly article	$97.00
12355	Clarkfield Hardware	tools, teflon tape, hose, sealer for AIS display	$158.05
12356	Hewlett Packard	Cellular radio and port for desktop	$259.47
12357	Lincoln SWCD	10 rolls fabric	$420.00
12358	Kyle Richter	reimb. Employee expense	$24.00
12359	Tyler Knutson	reimb. Employee expense	$55.94
12360	Brooke Buysse	reimb. Employee expense	$53.25
12361	Brayden Anderson	reimb. Employee expense	$61.99
12362	Kurt Johnson	reimb. Employee expense	$45.00
12363	1Source1Solution	reimb. Employee expense	$9.98

Treasurer

6-25-20
Date